

# Williamsburg Township Board of Trustees Minutes

## July 12, 2010

The Williamsburg Township Board of Trustees met on Monday July 12, 2010 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Ken Wylie, Becky McCullough, Earl Whiteman and Ed Boll.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. Mr. Henning & Mr. Bainum – Yeas. Mr. Jordan-Abstain. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Becky from the from the Clermont County Soil & Water Conservation District gave a copy of the report for a water shed plan for the Middle East Fork Balanced Growth Project. She said that they are in the analysis planning stage. They want to plan areas for development and areas for conservation. She said that they are taking a slower approach, because they are seeking community input and input from anyone who is a stakeholder in the area, such as townships, county, etc. Mr. Bainum said that he would like to see the township residents get access to sewers, because a lot of septic systems are failing around the township.

### Cemetery & Maintenance Report

Mr. Whiteman said that the John Deere is at Kelch's getting repaired and should be back this week. He said that Elston Hockstock has been paved at the spot that we hired Hacker to pave and it looks very good. He said that they are going to replace four pipes on Todds Run Road. He said that there may be more to do, but he wants to start with these four. He said that there is one really big pipe that he may want to hire someone to do and he will get pricing to get it done. He said that all of the other equipment is up and running. He said that they are going to start cutting back the brush on the roads this week to get it done before school starts. Mr. Bainum said that he spoke with Mike Murray about the family dispute on cemetery lots and Mr. Murray told him that they are trying to work it out amongst the family members since they are squabbling over who gets the rest of the family graves. Mr. Bainum asked how high a sign should be. He said that a resident on Bass Road said that he mows around the curve sign and someone recently added a school bus turn sign to the bottom of it and he is now hitting his head on it. Mr. Whiteman said that he will look at the sign and take care of the situation.

### Zoning Report

Mrs. Malott presented a zoning report. She said that we will need to have a zoning commission meeting during the first week of August, but hasn't set the date yet. She said that we have one zoning member seat open and one alternate open, so we need to fill both seats. She said that the zoning meeting will be about the Boar's Head property zone change. She said that Levi Sells term has expired as Zoning Commission Alternate. Mr. Henning motioned to re-appoint him as zoning commission alternate with a term expiring 12-31-12. Mr. Bainum second. All yeas. Mrs. Malott said that the Hendrix property on Bootjack Corner Road has been cleaned up like the Health Department wanted. She said that the renter can't put up a sign, so she needs to make sure they remove it. She said that a lean to was also put on the house and no permits were filed, so she is making them file for permits. She said that she had sent a letter to the property on Old State Route 32 that has not been mowed next to Hughes Automotive. She said that we need to send another letter. She said that there are two properties located near Wendy's on James E. Sauls Sr. Drive needs to be mowed also. The trustees agreed that we should hire Danny Knight to mow the one on James E. Sauls Sr. Drive and to have Mr. Whiteman look at the Old State Route 32 property to see if he has time and if not, we will have Mr. Knight mow it also. The trustees said that we need to account for our time so that we can assess their taxes. Mr. Henning said that the property next to the township hall needs to be mowed badly because the property was deserted. She said that the county board of health is supposed to mow it. She said that she will check with them again to see when it's going to be done. Mr. Jordan said that the main thing to remember with the Berger situation is that he is being treated fairly and consistently. He said that there is nothing personal in this, because there are rules to follow and he needs to abide by them just like any other resident. Mr. Bainum said that he went to Michelle and John Wendell's residence last week to offer to help clean up the property. He said that he went there as a friend to try to be creative to help them out, but warned them that the property needs to be cleaned up; otherwise the township will continue to contact them about the junk.

### Emergency Services Report

Mr. Wylie said that the roof repairs have been completed on the building. He said that he has a letter of resignation from Colleen Miller due to medical issues. Mr. Henning motioned to accept her letter of resignation. Mr. Jordan second. All yeas. Mr. Wylie said that they are having their first CPR class at the end of the month and they have about eight signed up. He said that they have 4 sets of turn out gear that need to be replaced at a total cost of about \$853 for all 4. Mr. Henning motioned to approve purchasing new gear. Mr. Bainum second. Mr. Wylie said that wants to change Angela Pollitt's job description to supervise all Emergency Medical Personnel. Mr. Henning motioned to change the description of the Paramedic Liaison Officer to not only supervise paramedics, but also EMT B, EMT I and EMT P. Mr. Bainum second. All yeas. Mr. Wylie said that he thinks that we shouldn't pay double time on holidays for the part time staff. Mr. Wylie said that the cadets went to training this week. He said that we are also getting two more cadets. Mr. Wylie said that they filled out a police report for a missing radio and they cost about \$5,000/each. He said that it's been missing since around May 9.

Mr. Carson gave a copy of a draft of the handbook for the trustees to review before the next meeting. He said that he had sent a copy of it to the prosecutor's office for review and they marked it up and he has made the appropriate changes. He gave a copy of the prosecutor's notes to the trustees to review also. He asked them to review it before the next meeting for discussion and hopefully adopting it.

Mr. Boll asked if the County or State would be responsible for the big hole at the corner of Half Acre Road and State Route 276, because it's huge. Mr. Henning said that he thinks the hole is on private property. He said that he will contact the county Engineer to see who will look at it.

Mr. Henning motioned to adjourn at approximately 9:10 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman