

# Williamsburg Township Board of Trustees Minutes

## April 12, 2010

The Williamsburg Township Board of Trustees met on Monday April 12, 2010 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Ken Wylie, Earl Whiteman and Ed Boll

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Mr. Boll said that Cole Furniture has been putting up several signs in the medians and on fences around the township. Mr. Henning said that they can't do this and Mr. Whiteman takes them down as he finds them. He said that we let ODOT know when they are on a state fence or state right of way.

### Cemetery & Maintenance Report

Mr. Whiteman said that all equipment is up and running OK. He said that they replaced all of the curve signs to bring them up to code. Mr. Bainum asked if they will take tires on the rim on junk days and Mr. Whiteman said yes. Mr. Henning asked what was going on with the tree on Cobb Road. Mr. Whiteman said that it was OK to be removed. Mr. Henning said that the owner of the property said that the tree cutters had taken down some limbs, but not the tree. Mr. Whiteman said that someone must be confused, because it was supposed to be taken down and he would follow up to see what was happening with it. Mr. Henning said that last year the weather was bad and grass mowing was hard, because it was very wet and grass was growing like crazy. He said that the trustees had been raked over the coals several times about grass being left on the headstones. They asked him to make sure that the guys blow the grass off every few times they mow to keep it looking nice. Mr. Whiteman said it was fine, but the problem is that there are all kinds of "trinkets" that people put on the headstones and they don't have the time to take them off before they blow off the headstone and then put them back. He said that they will try to blow off all of the headstones, except the ones with the trinkets. Mr. Henning said that we always used to hire a part time worker in the summer until last year, when we tried to get by without it. He said that since we're putting extra work on the department, then we should probably hire someone part time for the summer. Mr. Whiteman said that he would gladly accept help, but if they aren't a hard worker, then they we need to fire them. Mr. Bainum said that last year was not a reflection on their work, but just a problem due to the bad weather, etc. Mr. Henning said that Chris Mullins, who is a volunteer fire fighter, asked us a while back if we have any part time work. Mr. Whiteman said that we paid \$10.00/hour to Danny Bolender when he worked part time a couple of years ago. The trustees agreed that was a few years ago and we should probably pay about \$11.00/hour to this new person. Mr. Henning motioned to allow Mr. Whiteman to hire a part time person to help with mowing this summer until no longer needed. Mr. Bainum second. All yeas. Mr. Whiteman said that he's ok on weed eaters and blowers for now.

### Zoning Report

Mrs. Malott presented a zoning report. She said that they are cleaning up the old Eve and Earl's business, but haven't decided what they are going to open it up as yet. She said that Debbie Smith asked about getting water from the county on Oak Tree Lane. She said that there wasn't much that she could do for her, except give her the county numbers to call. She said that she drove around the township and found 18 homes that seem to be abandoned and she reported them to the county, but only 6 of them were in really bad shape. Mr. Bainum asked what needed to be done with Joe Berger's property. Mrs. Malott explained the process that needs to happen in order to get things rolling again. She said that the first thing she needs is to get a date for her to visit with the trustees. The trustees agreed to visit Mr. Berger on April 27 at 6:00 p.m. and they all plan to attend. Mrs. Malott said that Levi Sells asked if he could be an alternate instead of the zoning member, because he had a promotion at work and doesn't have enough time. She said that Jeanette Webster said that she doesn't want to renew her term on the zoning commission due to family health issues. She said that she will work on getting replacements. Mr. Carson said that there was a really nice article on Williamsburg Township in the county newsletter this past month in regards to the solar farms. Mrs. Malott said that she is going to check with Juwi Solar to see where they stand. She said that she is going to attend the SID meeting tomorrow in Milford. She asked if we would like gold letters for the sign on the township hall and the trustees agreed that would be best since the #'s on the building are gold. She said that Mr. Shumaker may visit us soon about dog and cat problems in his neighborhood.

### Emergency Services Report

Mr. Wylie said that he got a quote of \$2,025 for testing equipment from Crouch Fire and Safety. He said that he had 2 other quotes and this was the best one. He said that this is needed to test the equipment annually. Mr. Bainum motioned to purchase this hose tester for a cost of \$2,025 from Crouch Fire & Safety. Mr. Jordan second. All yeas. He said that he received a quote of \$5,670 for 1,000 feet of hose for the back up engine from Vogelpohl Fire and they are the best price. He said that he pricing on rapid intervention team equipment. He said that our current equipment is "make shift" stuff and it's a big safety problem. He said that the total cost of this from Vogelpohl Fire is \$3,677. He said that this would always be on the first out engine. He said that he got a quote for a deck gun on one of the trucks and the cost is \$2,548 from Vogelpohl Fire. He said that this is needed to put a lot of water in a house from a distance if the fire is already through the roof. He said that the phone system that they have is very old and doesn't even have voicemail and the phones don't transfer between lines. He received a quote for all new equipment of \$4,220 from Afcom Plus, LLC. He said that using mostly refurbished equipment would be \$3,291. He said that we also need a new paging system for the building, because you can't hear the pages in the building now with the old equipment in certain parts of the building. The cost for this is \$433.54. He said that the total cost for everything they need to bring things up to date is \$17,644.54 and this should be some of the big expenditures for a while. He said that he will look into grants that could possibly pay for these. Mr. Henning motioned to get 1,000 feet of hose for the fire trucks from Vogelpohl Fire for \$5,670. Mr. Jordan second. All yeas. Mr. Bainum motioned to buy rapid intervention bags from Vogelpohl Fire for \$3,677. Mr. Jordan second. All yeas. Mr. Jordan motioned to buy the deck gun for \$2,548 from Vogelpohl Fire. Mr. Henning second. All yeas. Mr. Bainum motioned to buy the new phone system from AFCOM and the new paging system at a total cost of \$3,724.54. Mr. Henning second. All yeas. He said that this weekend was a function called Orienting Cincinnati. He said that a couple of our people went and they really appreciated us being there. Mr. Wylie said that they are sending out surveys with emergency services runs and they are

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getting mostly positive responses, but hope to correct anything that might be negative. He said that Jason Pollitt is attending the classes that we recently approved and is learning a lot.

Mr. Carson said that he recently attended a Local Government Official's conference and attended several sessions, one of which was an IRS seminar. He said that a few years ago, the State Auditor told him that we needed to issue 1099's to the volunteer's who receive a pay per run and we have been doing that. He said that the IRS guy told him that the State auditor was wrong and we needed to issue a W-2 and withhold payroll taxes for this. He said that he talked to PERS and they confirmed that this was in fact the case and we needed to withhold PERS for it also. He said that the volunteers should actually be happy about this, because they will be paying into PERS for EMS and they won't be paying self employment tax as they did with a 1099. He said that we also need to include the clothing allowance at year end as compensation and withhold taxes as well. He said that he has prepared a memo to the volunteers describing the change.

Mr. Wylie said that he is working on a job description for Judy Morgan, because she has never had an official one.

Mr. Bainum said that the township has always paid half of the port-o-lets for June in Olde Williamsburgh and the village pays the other half and it's \$497.50. Mr. Jordan asked if this is a village or township event. Mr. Bainum said that it's more of a village event, but the village is in the township. Mr. Jordan motioned to pay \$497.50 for half of the port-o-lets in support of June in Olde Williamsburgh event. Mr. Henning. All yeas. Mr. Bainum said that we have been invited to attend a lunch at the Village offices for a special event of a special announcement regarding Phase II of the Village Waste Water Treatment Plant. All of the trustees and Fiscal Officer hope/plan to attend. Mr. Bainum said that he spoke with Mr. Burba and told him that the trustees were aware of the issues and in support of the issues that he's been facing in his personal life and thanked him for not hanging around the fire house while the issues are pending.

Mr. Bainum said that we received something from our insurance agent asking if we wanted pesticide/pollution liability insurance. The trustees agreed that we should get a quote on this to see how much it would cost. Mr. Bainum gave a copy of a PowerPoint from Integrys Energy Services. He said that Miami Township has contracted with them and it amounted to a savings of about \$100/household per year. He said that if we were to do it, there is a process involved, but not all township residents would have to participate. Mr. Bainum suggested that the trustees read the material and it can be discussed later.

Mr. Bainum said that the Clermont County Board of Developmental Disabilities is going to have an information session at 6:00 p.m. at the township hall on April 26, 2010.

Mr. Carson said that we received the draft of the Audit from the State Auditor and the final draft would be released in the next few months. He said that one thing that the auditor noted was that we needed to create a new fund for the fire/EMS billings rather than put it in the fire and EMS funds. He said that this was a law since 1988, but has never been brought up before, because the auditors didn't know about it until recently. He said that he will have to create the fund and move things around as appropriate. He said that the auditor is offering a post audit as they always do. He said that historically the trustees never attend, but are always welcome.

Mr. Bainum motioned to adjourn at approximately 930 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman