

Williamsburg Township Board of Trustees Minutes

July 28, 2008

The Williamsburg Township Board of Trustees met on Monday July 28, 2008 to transact business. Chairman Henning called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum and Jim Taylor answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Earl Whiteman, Yvonne Malott, Nancy Roeper, Delores DeMoss, Woody Wooldridge, Ernest Lester, Jr, Adam Glover, Brian Tatman and Richard Malott.

Mr. Taylor said that we need to waive the approval of the minutes, because he wasn't at the last meeting. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Taylor motioned to pay the attached bills. Mr. Bainum second. All yeas.

Mr. Taylor explained that there are some drainage problems on Maple Drive, because someone dug a ditch too deep in front of a house. He said that water is going to sit there if something isn't done. Mr. Whiteman said that there is only one inch of fall on that road and drainage has always been a problem, but the deeper ditch. Mr. Taylor said that the farm in the rear used to dig out their ditch, but the farmer is in poor health and hasn't dug it recently. Mr. Taylor suggested that the trustees look at the ditch this week to see what can be done. One of the ladies suggested that the township ditch in front of her property. Mr. Taylor said that we need to look at the entire road to make sure water flows for everyone on the road. The property owners explained that this has been a problem for a long time. Mr. Taylor explained that the township can only work in the right of way and can't go onto private property, but we will do what we can to help. Mr. Taylor said that Mr. Whiteman has looked at this problem for 30 years and there haven't been any solutions yet. Mr. Taylor said that part of the problem is that there is so much clay in the ground, it won't absorb the water.

Cemetery & Maintenance Report

Mr. Whiteman said that the new Ford F550 has been at 32 Ford for over two weeks. He said that Kaffenbarger had finished their work two weeks ago and 32 Ford was supposed to put the strobe lights on it and they ended up denting the roof and now it has to go to the body shop. He said that the salt building should be done this week. He said that Hacker Paving will work on Todds Run Foster Road next week. Mr. Bainum said that he received a complaint about the cemetery at Twin Bridges Road and said that it needed to be mowed and Mr. Tatman said that they have taken care of the problem. Mr. Whiteman said that they are going to pour the base for the cemetery bench when they pour the floor for the cemetery. He said that the Legion wanted more inscriptions to be done on the leg before it was put in the cemetery.

Zoning Report

Mrs. Malott presented a zoning report. She said that Mr. Durbin is purchasing the Sprague property and is in the process of cleaning it up, so the township doesn't need to mow the property. Mr. Taylor said that the zoning commission was confused about what we wanted to do with the land use from State Route 133 to Batavia Township along State Route 32. Mr. Taylor said that the trustees just wanted the zoning commission to review the land use to see if it fits what they want to see if they need to change it or leave it alone. Mrs. Malott said that we need to have our zoning regulation book reviewed to make sure it's up to date with ORC, etc. Mr. Bainum said that the Village used Miami University in the past. Mrs. Malott said that the zoning commission worked on the mining and sexually oriented business sections of the zoning regulations to take them out of the industrial section. She said that they don't meet again until October. Mr. Bainum said that he would like to see our zoning book reviewed by the end of the year. Mrs. Malott said that the salesperson from Cintas has called several times and wants to visit a meeting to make a proposal, but hasn't been able to come to a meeting yet. She said that Mr. Bainum called our prosecutor about mowing the yard at a business such as the old BP Station on Front Wheel Drive. She said that the prosecutor said that we can follow the same procedures as we would do at a residence to mow the yard and assess the taxes.

Emergency Services Report

Mr. Malott said that ODOT is finally working on the turn lane at State Route 32 and Dela Palma. He said that we received a grant to pay for half of two more emergency sirens to be put up in the township. The total cost will be about \$34,000 and we'll have to pay for half. He said that they had to take the red ambulance to Auto & Truck to have brake work done for almost \$700. He said that the ambulance also needed six new tires and they were installed at Bob Sumerel Tire. He said that when he took it to Auto & Truck to get it aligned, they found several ball joints, etc that were bad and it cost over \$1,600 to be repaired.

Mr. Carson said that a salesperson from VonLehman Technologies called him and asked about our network needs. He said that he explained that we do not currently have a network, but could need one as we are continuing to grow in our computer needs. He explained some of the benefits of a network and estimated that set up could be \$10,000 or more, but that would be a one time setup charge. The trustees would like to discuss it further when Mr. Henning is back.

Mr. Carson said that Clermont Senior Services, Inc. is trying to build a kitchen-meal distribution facility on their property on Front Wheel Drive and are applying for a USDA loan and would like for the trustees to send a letter in Certificate of Support. Mr. Carson said that he will prepare the letter and get the trustees to sign it.

Mr. Carson said that we received the quote back from OTARMA for our insurance premium for 9-1-08 to 8-31-09 at a cost of \$17,017 with the revisions to the values of the equipment and buildings that were way under valued for insurance purposes. He said that we can not quote this to other insurance providers, because of the 60 day rule with OTARMA and risking losing the money that is set aside for claims at OTARMA. Mr. Taylor motioned to approve this quote. Mr. Bainum second. All yeas.

Mr. Carson said that Mr. Henning had contacted SWOP4G about getting road salt. He explained that if we pay for the \$100 membership, then we get in their pool of purchasing power and can get the discounted pricing and it will be much less than what we pay the county for salt.

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Mr. Carson said that we need to clarify a couple of things in our handbook that are slightly incorrect from when we converted from a bi-monthly payroll to a bi-weekly payroll. He said that the handbook should say that we give employees 5 hours per pay period of sick time. He also said that the handbook says that vacation leave does not carry over from year to year. However he said that the supervisors will ask for the vacation to be carried over if the employee did not have the opportunity to use it within reason and at the supervisor's discretion. Mr. Bainum motioned to revise the handbook for these clarifications. Mr. Taylor second. All yeas.

Mr. Bainum motioned to adjourn at approximately 9:00 p.m. Mr. Taylor second. All yeas.

Fiscal Officer

Chairman