

Williamsburg Township Board of Trustees Minutes

July 14, 2008

The Williamsburg Township Board of Trustees met on Monday July 14, 2008 to transact business. Chairman Henning called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum and Bari Henning answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Richard Malott, Deputy John Schaeffer, Brian Tatman and Earl Whiteman.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Bainum second. All yeas.

Sheriff Report

Deputy Schaeffer reported that things are about normal. He said that he is catching the normal speeders, etc. He said that it has been reported throughout the county that people are breaking into houses and cutting copper pipes, etc. to sell. He said that he will be on vacation from July 31 to August 10, but other deputies will be patrolling in his absence.

Cemetery & Maintenance Report

Mr. Tatman said that he contacted three places about quotes for Todds Run Road and Hacker Paving was the only one who gave him a quote of \$15,367. He said that this should solve our problem. Mr. Henning motioned to hire Hacker Paving to do the repair work on Todds Run Road. Mr. Bainum second. All yeas. Mr. Tatman said that the Maynard property on North Ellis Road put in a ditch pipe last year and it was washed out during a heavy rain. He said that they called and asked us to ditch it again. He thinks that they will try to put pipe back in the ditch again. Mr. Whiteman said that the county issues permits for this, but doesn't come back and inspect the work. Mr. Henning said that we should ditch it like we would normally ditch, but we aren't responsible to make it pretty in order to put more pipe in the ditch. Mr. Tatman said that the Farmtrac is at Auto & Truck being repaired. Mr. Henning asked if they have started working on the salt barn yet and Mr. Whiteman said that the work hadn't started yet. Mr. Whiteman said that he thought they would start after the 4th of July and they haven't showed up yet, so he is going to call this week. Mr. Henning said that he would like to see it up before winter because he wants to check about buying some bulk salt before winter. Mr. Henning asked about the new little bench at the cemetery and Mr. Whiteman reported that it is being labeled as donated to the VFW and should be done soon. Mr. Henning asked if we have heard anything about the new truck. Mr. Tatman said it should be coming in the next few weeks. Mr. Henning asked them to cut down the weeds on Musgrove Road near the bridge, because they are blocking the view. Mr. Henning said that we have discussed the computer software for the cemetery. He said that he has talked with the salesperson from Legacy Mark and the price is \$1,750 for one user license and \$200 for each additional computer. He said that a service contract is \$353.70 for one year. He said that training is \$600 per day, plus expenses or \$75/hour over the telephone/internet with a live trainer. Mr. Henning said that several surrounding townships use this same software. Mr. Whiteman explained that he is very anti-computer and gave several reasons to not use a computer. Mr. Henning assured Mr. Whiteman that his manually filing system wouldn't be changed. He asked Mr. Tatman if he'd be interested in working on entering the initial data until it's caught up to date and then Mr. Carson would maintain it as it goes. Mr. Henning said that this wouldn't take the place of Mr. Tatman's current job, but he could do it on rainy days or overtime. Mr. Whiteman thought this would be a good idea, because he trusts Mr. Tatman. Mr. Henning said that it would cost an additional \$8,300 to add the mapping portion of the software. He said that we may want to add the mapping later since it's such a huge cost. Mr. Henning thought that purchasing a laptop might be a good idea for Mr. Tatman to use at the cemetery and to take home to do some of the work as overtime. Mr. Bainum motioned to purchase the cemetery software for \$1,765, the additional license for \$200, 1 year annual support for \$353.70 and the hourly training as needed up to 6 hours from Legacy Mark. Mr. Henning second. Mr. Henning motioned to allow Mr. Carson to purchase a laptop not to exceed \$1,500 for use of the cemetery software. Mr. Bainum second.

Zoning Report

Mrs. Malott presented a zoning report. She said that someone called about working from home for a mortgage company. She said that this is considered a home occupation. She said that it is discussed in about three places in our zoning regulations, but she doesn't think that we can "police" this issue, unless it's brought to our attention. She said that we should look at revising our regulations to make sure everything is up to date and better clarified. Mr. Henning said that ODOT called and notified us that there will be a left hand turn lane installed at Dela Palma and State Route 32 starting this month. Mrs. Malott said that someone called to complain about the big shrubbery in front of Gold Star and it is obstructing the view turning onto Old State Route 32. Mr. Henning suggested talking to the county engineer, because it is at the intersection of two county roads. Mrs. Malott said that she contacted the Estate of Mary Sprague about the high grass at the residence along Old State Route 32. Mr. Bainum motioned to mow the property owned by the Estate of Mary Sprague at 3135 Old State Route 32 after the proper notification is sent to the property owner per ORC 505.87. Mr. Henning second. All yeas. Mrs. Malott said that the property at 4113 West Fork Drive has high grass also. She said that the property was sold at auction and she is trying to contact the mortgage company. She said that she called the Board of Health and they are going to post the notice and have the County Engineer mow the property and assess the taxes. She said that they can do this, because it is located in a planned residential area, whereas the Sprague property is not. She said that they can't do it for businesses either. Mr. Bainum asked if we can mow a business and assess the taxes. He is going to call our county prosecutor to find out.

Emergency Services Report

Mr. Malott said that he has a resolution to adopt the State Fire Code as provided by our county prosecutor. Mr. Henning motioned to adopt Resolution #3-08 adopting the Fire Code. Mr. Bainum second. All yeas. Mr. Malott said that he found out that anyone working a scene of an accident must wear a vest with high visibility and this is a new law. He said that he has written a letter to the legislature and he thinks nearly every other fire department in Ohio has also, because it's a really bad law. He said that he may have to purchase some new vests for the EMS, but he is waiting to hear about the fire department.

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Mr. Henning reported that there is a County Tax Incentive Review Council meeting on August 20 at 8:00 a.m.

Mr. Carson presented a tax budget to be filed with the County auditor for 2009. Mr. Bainum motioned to approve the 2009 annual tax budget. Mr. Henning second. All yeas.

Mr. Bainum motioned to adjourn at approximately 9:25 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairman