

# Williamsburg Township Board of Trustees Minutes

## January 28, 2008

The Williamsburg Township Board of Trustees met on Monday January 28, 2008 to transact business. Chairman Henning called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Jim Taylor answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Richard Malott, Ed Boll, Yvonne Malott, Deputy John Schaeffer and Earl Whiteman.

Mr. Taylor motioned to approve the minutes of the December 26, 2007 meeting. Mr. Henning second. All yeas, except Mr. Bainum who abstained. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas, except Mr. Taylor, who abstained. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Taylor motioned to pay the attached bills. Mr. Bainum second. All yeas.

### Sheriff Report

Deputy Schaeffer gave a copy of his schedule for February. He asked if the trustees felt that his current schedule is working for our needs and the trustees feel that it works pretty well. He said that he watches the speed on the new section of road of State Route 133, because speeding has picked up since the road was straightened out. He asked if it would be feasible to have a second deputy on duty for additional coverage. Mr. Henning said that it costs us roughly \$44,000 to cover ½ of his costs and the Sheriff's department picks up the rest, however if we get an additional deputy, it would cost us the full cost for each additional deputy rather than splitting the cost with the Sheriff's office.

### Cemetery & Maintenance Report

Mr. Whiteman said that all of the equipment is running OK. He said that the toilet at the township hall is broken, but they will fix it tomorrow. Mr. Henning said that he wanted to clarify that he didn't want Mr. Whiteman to change his way of doing things with the computer, but his goal is to get things on the computer eventually. Mr. Whiteman said that Mr. Burba is still working on his CDL and he should have his license by spring.

### Zoning Report

Mrs. Malott presented a zoning report. Mrs. Malott told the trustees about three quotes that she received for termite control at the township hall. Maximum Termite and Pest Control was the cheapest and gave the most information at a cost of \$937, plus \$90 annual renewal. Mr. Taylor motioned to approve hiring Maximum Termite and Pest Control for \$937 and the annual renewal cost of \$90. Mr. Bainum second. All yeas. Mrs. Malott said that she received an email from someone asking if the township was interested in buying HUD properties for \$1.00 and then reselling them at a profit. The trustees agreed that we didn't want to get into the real estate business.

### Emergency Services Report

Mr. Malott said that he needs to purchase a new file cabinet. Mr. Henning said that he wondered if they had any needs for fire proof files for his files. Mr. Malott said that he didn't think that he had any needs for a fire proof file cabinet. He said that there is a training class in Columbus next weekend that he plans to attend. Mr. Taylor said that he appreciates the fire breakdowns that Mr. Malott provides for him to look at, because it shows him a lot of information based on what days things occur and the type of injury, etc. Mr. Henning asked if Mr. Malott ever looked at buying orange cones. Mr. Malott said that he found the cheapest place to purchase them was from A&A Safety; however he was going to check with the other fire departments about sharing the cost. Mr. Henning said that he will check on vendors at the State Convention. Mr. Henning said that we voted at the year end meeting to pay \$10/run for volunteers, but didn't get his input before making the decision. Mr. Malott said that he feels that we are still in line with other departments, but he will check some again to make sure. Mr. Carson reported that we had changed our bi-weekly payroll from Monday to Wednesday. Mr. Malott said that he had checked with his full time staff and no one had any concerns about it. Mr. Whiteman had said that his full time employees felt the same. Mr. Bainum said that he had been approached by staff that they didn't like the change. Mr. Taylor said that we received the letter from Jay Hamilton at ODOT asking Mr. Malott to let him know when they start digging for the longer lanes at Dela Palma Road and State Route 32, because when the lanes are widened, they will put in a turn light.

Mr. Boll asked if the township will have any input in the State Route 32 corridor meeting. Mr. Henning said that right now, they are gathering data for what will eventually happen with State Route 32 from government officials, land owners and any other public citizens that would like to provide input. Mr. Henning said that we received a letter from David Burgess, attorney for the Bohl property stating that the County Commissioners set a public hearing for approval of the annexation. The trustees agree that there is no reason to dispute it. Mr. Henning motioned to approve the public records policy as required by the ORC. Mr. Taylor second. All yeas. Mr. Carson presented a proposed annual appropriation resolution before this meeting for the trustees to review. Mr. Henning motioned to approve the 2008 annual appropriation resolution. Mr. Taylor second. All yeas. Mr. Henning said we looked up prices for fire proof file cabinets for records at the cemetery building and township hall. Mr. Henning motioned to purchase two fire proof file cabinets. Mr. Bainum second. All yeas.

Mr. Bainum motioned to adjourn at approximately 8:45 p.m. Mr. Taylor second. All yeas.

---

Fiscal Officer

---

Chairman