

# The Williamsburg Township Board of Trustees

July 25, 2005

The Williamsburg Township Board of Trustees met on Monday July 25, 2005 to transact business. Chairman Danbury called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. James Danbury, Bari Henning and Jim Taylor answered the roll call. Also present were Clerk, Gregory W. Carson, Frank Harmon, Deputy John Schaefer, Earl Whiteman, Yvonne Malott and Richard Malott.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Taylor second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

## **Receipts of the meeting:**

Total Receipts: \$13,544.35

Mr. Taylor motioned to pay the following bills. Mr. Danbury second. All yeas.

Total Bills: \$79,513.75

## **Sheriff Report**

Deputy Schaeffer gave a copy of the number of runs for June. He said that things have been pretty quiet, but last night, he had several reports of mailbox vandalism. He said that there was also a hay bail set on fire. He asked if we had received the contract from the sheriff's office and Mr. Danbury reported that we had received it. Mr. Danbury said that they had the wrong address on the contract, but he has compared it to the prior contract. He said that it's pretty similar to the old one with a few minor changes and obviously a pay increase. He said that it is due on 8/27/05, so we have a little more time to review it before a decision is made. Mr. Danbury asked Deputy Schaefer to have the address correction made and send us a new copy and we will vote on a decision at a future meeting. Mrs. Malott said that she is having a problem with a resident that lives in Commons of East Fork who is sending her very weird mail, which she considers almost threatening. She showed Deputy Schaefer a copy of all of the letters.

Frank Harmon from Ohio Insurance Services Agency handed out a packet of information explaining a couple of different alternatives for changing our health insurance coverage, because if we leave it the same, it will increase by about 20%. His packet showed the cost of the current policy and an alternative policy with an optional benefit called Trans connect, which could potentially save a little money over what we are currently paying. Mr. Taylor motioned to change our current insurance policy to the Alternative Plan Option 9H effective 9/1/2005 and to purchase the optional Trans Connect benefit coverage. Mr. Henning second. All yeas. The trustees asked Mr. Harmon to explain the difference in benefits to the employees very soon.

## **Cemetery & Maintenance Report**

Mr. Whiteman said that the paving was done in the cemetery on Friday and the work on Island Trail and East Island Trail should have been completed this afternoon. He said that Sue Cummins would like to buy four graves in the new section as soon as it's open and she has eight next to it. Mr. Henning said that since she has the graves next to it, then he is ok with it and the other trustees agree. Mr. Whiteman said that Joe Shinkle wants to put a bench at the foot of his grandparents' grave, but our current policy says that we only allow things above ground at the head of the grave. The trustees agree that this policy is in place and should remain. Mr. Danbury asked if Mr. Whiteman had checked on cutting trees on Hennings Mill Road and Mr. Whiteman said that he doesn't think we should cut the trees back. Mr. Danbury said that we received confirmation from our insurance agent that our current bond covers all employees that collect money.

## **Zoning Report**

Mrs. Malott presented a zoning report. She explained that some of the other townships issue zoning certificates on the computer and others issue plain paper and others issue heavy paper such as card stock. She said that she still likes the system that she has in place and doesn't want to issue them on the computer, because she wants to make sure there are hard copies in the files, plus she doesn't like what it looks like in the computer software program called Zone Pro. She said that she only has about 30 permits left. Mr. Danbury asked her to make sure that she doesn't run out by making some copies until she decides what she wants to do. She said that she has a software addition to zone pro on order to try out to see if she likes it better. She said that she is also getting estimates on new paper permits like she currently has. Mr. Taylor motioned to give her permission to print the new forms if she decides that she wants to print them instead of using the new zone pro. Mr. Henning second. All yeas. She said that she ordered some new tapes for the tape recorder also.

## **Emergency Services Report**

Mr. Malott said that two people want to go to EMT advanced training which will cost about \$600/each. He said that Tara Bice wants to attend paramedic classes at U.C. and it will cost around \$4,000. Mr. Henning motioned to pay for Tara Bice's paramedic training and the two

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EMT advance training. Mr. Taylor second. All yeas. Mr. Danbury asked if they did the e-checks on the vehicles and Mr. Malott said that they finished theirs today.

Mr. Taylor motioned to adjourn at approximately 9:00 p.m. Mr. Henning second. All yeas.

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Clerk

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President